

RAE & ASSOCIATES, LLC

25 Braintree Hill Office Park | Suite 200 Braintree, MA 02184

1201 Westford Street | First Floor Lowell, MA 01851

Phone: (888) 485-7444 www.raecpas.com

JOSIAH QUINCY ORCHESTRA PROGRAM, LTD.

Financial Statements

Year Ended June 30, 2019

Mission Statement

The mission of Josiah Quincy Orchestra Program is to ensure the long-term social and musical success of our students, and to positively impact them, their families, and the community through quality education and performance.



www.jqop.org

Financial Statements

Year Ended June 30, 2019

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Independent Accountants' Report

To the Board of Directors

Josiah Quincy Orchestra Program, Ltd.

Boston, Massachusetts

We have reviewed the accompanying financial statements of Josiah Quincy Orchestra Program, Ltd. (a nonprofit organization), which comprise the statement of net assets as of June 30, 2019, and the related statements of changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.



RAE & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS AND BUSINESS ADVISORS

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Summarized Comparative Information

We previously reviewed Josiah Quincy Orchestra Program, Ltd.'s financial statements for the year ended June 30, 2018, and in our conclusion dated February 26, 2019, stated we were not aware of any material modifications that should be made to the financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended June 30, 2018, for it to be consistent with the reviewed financial statements from which it has been derived

RAE & Associates, LLC

RAE & Associates, LLC Braintree, Massachusetts April 17, 2020

Statement of Financial Position

As of June 30, 2019

(with comparative totals as of June 30, 2018)

	 2019	 2018
Assets		
Cash and cash equivalents	\$ 7,316	\$ 265
Accounts and contributions receivable, net	13,636	13,377
Property and equipment, net	 6,910	 9,322
Total assets	\$ 27,862	\$ 22,964
Liabilities:		
Accounts payable and accrued expenses	\$ 4,566	\$ 7,941
Line of credit	 	 7,384
Total Liabilities	 4,566	 15,325
Net assets:		
Without donor restrictions	23,296	7,639
With donor restrictions	 	
Total net assets	 23,296	 7,639
Total liabilities and net assets	\$ 27,862	\$ 22,964

Statement of Activities

For the Year Ended June 30, 2019

(with comparative totals for the year ended June 30, 2018)

		Without Donor		With Donor		2019	2018
		Restrictions		Restrictions		Total	Total
Revenue and support:	•		_				_
Tuition revenue	\$	155,824	\$	-	\$	155,824 \$	141,651
Registration revenue		2,937		-		2,937	5,980
Summer instruments rental revenue		3,460		-		3,460	2,460
Contributions and grants		215,046		-		215,046	167,000
Donated goods and services		73,015		-		73,015	94,660
Other income		-		-		-	230
Total revenue and support		450,282	_	-		450,282	411,981
	•		-			_	_
Expenses:							
Program expenses		286,693		-		286,693	269,536
Fundraising expenses		19,198		-		19,198	19,806
General and administration		128,734	_	-		128,734	127,728
	•		-			_	_
Total expenses		434,625		-		434,625	417,070
Change in net assets		15,657		-		15,657	(5,089)
Net assets, beginning		7,639	.=			7,639	12,728
			•		- <u></u>		
Net assets, ending	\$	23,296	\$		\$	23,296 \$	7,639
			-		_		

Statement of Cash Flows

For the Year Ended June 30, 2019

(with comparative totals for the year ended June 30, 2018)

	 2019	 2018
Cash flows from operating activities:	_	
Change in net assets	\$ 15,657	\$ (5,089)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation Bad debt expenses	2,412 6,689	1,266
Changes in assets and liabilities: Accounts and contributions receivable, net Accounts payable and accrued expenses Deferred revenue	 (6,948) (3,375)	(6,255) (2,192) (13,000)
Net cash provided by (used in) operating activities	 14,435	 (25,270)
Cash flows from investing activities:		
Purchases of fixed assets	 -	 (10,220)
Net cash used in investing activities	 	 (10,220)
Cash flows from financing activities:		
Borrowing from line of credit Repayment of line of credit	886 (8,270)	7,434 (50)
Net cash provided by (used in) financing activities	 (7,384)	7,384
Net change in cash and cash equivalents	7,051	(28,106)
Cash and cash equivalents - beginning of year	 265	 28,371
Cash and cash equivalents - end of year	\$ 7,316	\$ 265

Statement of Functional Expenses

For the Year Ended June 30, 2019

(with comparative totals for the year ended June 30, 2018)

	_	Program Expenses	•	Fundraising Expenses	<u>.</u>	General and Administration	2019 Total	•	2018 Total
Salaries and related	\$	181,746	\$	15,146	\$	106,018	\$ 302,910	\$	298,206
Payroll taxes		28,076		-		7,019	35,095		26,916
Contracted services	_	604		-	_	_	604		2,130
Total personnel	_	210,426		15,146	_	113,037	338,609		327,252
Rent and utilities		33,600		2,100		6,300	42,000		42,000
Accounting and bookkeeping		1,110		278		4,162	5,550		5,365
Student concerts		620		-		-	620		1,793
Postage and printing		119		10		20	149		797
Office expense		3,914		245		734	4,893		1,487
Outreach and promotion		865		54		162	1,081		3,550
Food and refreshments		391		24		74	489		585
Professional development		152		10		28	190		1,154
Teaching expenses		1,305		-		-	1,305		2,051
Instruments rental & repairs		12,000		-		-	12,000		14,645
Bank fees		376		-		94	470		189
Interest expense		418		-		105	523		50
Taxes and licenses		100		-		25	125		269
Payroll services		3,314		207		622	4,143		3,553
Insurance		10,702		669		2,006	13,377		10,971
Depreciation		1,930		121		361	2,412		1,266
Recruiting expenses		-		-		-	-		93
Bad debt expense	_	5,351		334	-	1,004	6,689.00		
Total expenses	\$_	286,693	\$	19,198	\$	128,734	\$ 434,625	\$	417,070

Notes to Financial Statements For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 1 – Organization

Founded in 2011 and organized as a Massachusetts corporation on June 9, 2015, Josiah Quincy Orchestra Program, Ltd. ("JQOP" or "the Organization") is a creative youth development program that uses an intensive and unique ensemble-based music curriculum to help underserved children develop the necessary executive functions and social-emotional skills to succeed at school and in life. Boston Public School students in pre-kindergarten through sixth grade attend the program every weekday for 1.5 hours before school. Students participate in orchestra and choir rehearsals, group lessons, music theory classes, and team-building activities. In fiscal year 2019 and 2018, JQOP served over 150 students at Josiah Quincy Elementary and Upper Schools.

JQOP is inspired by El Sistema, the Venezuelan initiative that uses music education as a vehicle for social change. The El Sistema philosophy of having students help each other through the music-learning process is at the heart of the Organization's mission, and as a result, JQOP program creates not only great musicians, but also caring individuals who will grow up to be active members of society. The Organization believes that every child can learn to express music deeply, receive its many benefits, and make different critical life choices as a result of this learning. JQOP welcomes any child to participate, regardless of musical ability, cultural background, developmental delays, or any other reasons.

Program Services

JQOP program focuses on helping young children develop executive functions, a set of cognitive processes such as working memory, inhibitory control, and cognitive flexibility. According to research from the Harvard Center on the Developing Child, poverty stressors inhibit the development of executive function skills, which are highly predictive of academic and life success. The prefrontal cortex, the part of the brain where executive functions develop, is quite responsive to intervention well into adolescence, which is why JQOP applies music learning to improving these skills.

Through the creation of a fun and nurturing musical environment, students also develop valuable social-emotional skills. Every ensemble performs regularly, giving students safe opportunities to take risks. These frequent "experiences of success" help students build their sense of self-efficacy and personal fulfillment. While traditional music programs focus on individual student success, JQOP trains students to work together as an ensemble to achieve greatness of sound. This focus on collaboration, rather than competition, fosters responsibility, sensitivity, leadership, and cooperative learning among children.

Note 2 - Summary of Significant Accounting Policies

Basis of Accounting and Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred. Unconditional support is recognized when notification of the contribution is received.

Notes to Financial Statements For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 2 - Summary of Significant Accounting Policies (Continued)

Classification of Net Assets

Not-for-profit accounting requires that net assets, revenues, expenses, and gains and losses be classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor imposed restrictions. Some donor imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Expenses are reported as decreases in net assets. Expirations of donor imposed restrictions recognized as net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications from net assets with donor restrictions to net assets without donor restrictions. Donor restrictions on gifts to acquire long-lived assets are considered met in the period in which the assets are placed in service.

Earnings related to restricted net assets will be included in net assets without donor-restrictions unless specifically required to be included in donor-restricted net assets by the donor or by applicable state law.

There were no net assets with donor restrictions at June 30, 2019 and 2018.

Cash and Cash Equivalents

For purposes of the statement of position and the statement of cash flows, JQOP considers all unrestricted cash held in demand accounts, cash held in savings accounts and other highly liquid resources with an original maturity of three months or less when purchased, which are neither held for nor restricted by donors for long-term purposes, to be cash and cash equivalents.

Property and Equipment

JQOP records furniture, fixtures and equipment in excess of \$500 at cost, if purchased, or if donated, at fair market value at the date of receipt. Depreciation is provided on the straight-line method over the estimated useful lives of the respective assets. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized. When items of property or equipment are sold or retired, the related cost and accumulated depreciation are removed from the accounts and any gain or loss is included in revenues. The estimated useful lives are as follows:

Furniture and equipment 3-5 years

Notes to Financial Statements For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 2 - Summary of Significant Accounting Policies (Continued)

Revenue Recognition

Contributions are recognized as revenue when they are received or unconditionally pledged. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions subject to donor-imposed stipulations that are met in the same reporting period are reported as unrestricted support. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value. Contributions to be received after one year are discounted at an appropriate discount rate commensurate with the risk involved, when such amounts are considered material.

JQOP reports gifts of land, building and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support.

Contributions

The Organization follows the requirements of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards, *Accounting for Contributions Received and Contributions Made*. This financial accounting standard requires that contributions be recorded as receivables and revenues and requires the Organization to distinguish between contributions received for each net asset category in accordance with donor-imposed restrictions. Contributions may include gifts of cash, collection items, or promises to give. Support that is restricted by the donor is reported as an increase in net assets with donor restrictions until the restriction conditions are satisfied, at which time it is reclassified to net assets without donor restrictions.

Contributed Goods and Services

JQOP records various types of in kind support including contributed facilities and professional services. Contributed professional services are recognized if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. Amounts reflected in the accompanying financial statements as "in-kind revenue" are offset by amounts included in expenses or fixed assets.

Additionally, JQOP may receive amounts of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

Notes to Financial Statements For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 2 - Summary of Significant Accounting Policies (Continued)

Grant Revenue

JQOP derives revenues through grants received from various private foundations and grantor agencies. Accordingly, the Organization is subject to the regulations and reporting requirements of the applicable foundations and grantor agencies. Grant revenue is recorded in accordance with the provisions of the applicable award amounts, including the recognition of any purpose or time restriction on the use of the proceeds.

Deferred Revenue

Deferred revenue represents tuition payments received in advance for next year programs. They are recognized as revenue in the year the programs are held. Therefore, the related fees and tuition payments received by JQOP for those programs are recorded as deferred revenue in the accompanying statements of financial position.

Allowance for Doubtful Accounts

When necessary, the Organization provides an allowance for doubtful accounts equal to estimated bad debt losses. The estimated losses are based on historical collection experience together with a review of the current status of existing receivables. Allowance for bad debt amounted to ____ at June 30, 2019. Therefore no allowance for bad debt recorded as of June 30, 2018.

Use of Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. These estimates affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

Income Tax Status

The Organization is exempt from federal income tax under the Internal Revenue Code Section 501(c)

- (3). Additionally, JQOP qualifies for the charitable contribution deduction under Section 170(b) (1)
- (a) and has been classified as an organization that is not a private foundation under Section 509 (a)
- (1) of the Internal Revenue Code. The Organization is also exempt from Massachusetts state taxes. Therefore, there is no provision for federal and or state taxes.

The Organization has no uncertain tax positions that qualify for either recognition or disclosure in the financial statements, and no interest and penalties have been recorded in the accompanying financial statements related to uncertain tax positions.

Functional Allocation of Expenses

The Organization allocates its expenses on a functional basis among its various programs and support services, which are summarized on a functional basis in the accompanying statement of activities.

Notes to Financial Statements

For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 2 - Summary of Significant Accounting Policies (Continued)

Functional Allocation of Expenses (Continued)

Expenses that can be identified with a specific program and support service are allocated directly according to their natural expenditure classification.

Other expenses that are common to several functions are allocated by using a salary-based formula or other statistical basis. Supporting services are those related to operating and managing the Organization and its programs on a day-to-day basis and are included in the following categories:

Administrative - includes all activities related to the Organization's internal management and accounting for program services.

Fundraising - includes all activities related to maintaining contributor information, writing grant proposals, distribution of materials and other similar projects related to the procurement of funds for the Organization's programs.

Note 3 - Adoption of Accounting Pronouncement

In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The ASU amends the current reporting model for nonprofit organizations and enhances their required disclosures. The major changes include: (a) requiring the presentation of only two classes of net assets now entitled "net assets without donor restrictions" and "net assets with donor restrictions", (b) modifying the presentation of underwater endowment funds and related disclosures, (c) requiring the use of the placed in service approach to recognize the expirations of restrictions on gifts used to acquire or construct long-lived assets absent explicit donor stipulations otherwise, (d) requiring that all nonprofits present an analysis of expenses by function and nature in either the statement of activities, a separate statement, or in the notes and disclose a summary of the allocation methods used to allocate costs, (e) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources, (f) presenting investment return net of external and direct expenses, and (g) modifying other financial statement reporting requirements and disclosures intended to increase the usefulness of nonprofit financial statements.

JQOP adopted the ASU effective July 1, 2018. Adoption of the ASU did not result in any reclassifications or restatements to net assets or changes in net assets. The Organization net assets previously reported as unrestricted are now reported as net assets without donor restrictions. The Organization did not have any net assets with donor restrictions at June 30, 2019.

Note 4 - Concentration of Risk

The Organization maintains cash balances in bank deposit accounts, which at times may exceed federally insured limits. The Organization has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk on its cash accounts.

Note 5 - Advertising Expenses

Advertising costs are expensed as incurred. Advertising costs incurred by the Organization for the years ended June 30, 2019 and 2018 were \$1,081and \$3,550, respectively.

Notes to Financial Statements

For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 6 - Property and Equipment

Property and equipment consisted of the following as of June 30, 2019 and 2018:

	_	2019	2018
Furniture and equipment	\$	10,954 \$	10,954
Less accumulated depreciation		(4,044)	(1,632)
Property and equipment, net	\$	6,910 \$	9,322

Depreciation expense for the years ended June 30, 2019 and 2018 was \$2,412 and \$1,266, respectively.

Note 7 - Donated Goods and Services

In 2015 JQOP entered into a Memorandum of Understanding with Josiah Quincy Elementary School ("the School"), effective as of November 15, 2015 (the "MOU"). Under the terms of the MOU, the School provides funding for the JQOP Program Manager's salary and benefits, and also provides use of the School's facilities to JQOP. In exchange, the Organization will provide its before-school music and social development program to the School's students.

Revenue recognized from donated goods and services received by the Organization amounted to \$73,015 and \$94,660 for the years ended June 30, 2019 and 2018, respectively, and included rent and salary related contributions from the School, as well as free instruments rental from a music store.

Those donated goods and services are reflected in expenses on the accompanying statements of activities as follows:

	_	2019	2018
Salaries and related	\$	31,015	\$ 45,440
Rent and utilities		42,000	42,000
Instruments rental	_	-	 7,220
	\$	73,015	\$ 94,660

Note 8 - Related Party Transactions

During the years ended June 30, 2019 and 2018 JQOP paid \$8,318 and \$5,888, respectively, for bookkeeping services to a contractor who is related to the Organization's former Executive Director. The amounts paid approximated the fair market value for those services.

Note 9 – Net Assets with Donors Restrictions

There were no net assets with donor restrictions at June 30, 2019 and 2018.

Notes to Financial Statements

For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 10 – Accounts Receivable

Accounts receivable consisted of the following as of June 30, 2019 and 2018:

	2019		2018	
Accounts receivable	\$	20,325 \$	13.377	
Less: allowance for bad debt	_	(6,689)		
Accounts receivable, net	\$_	13,636 \$	13,377	

Note 11 - Line of Credit

On May 12, 2016, the Organization entered into a promissory term note agreement for a \$10,000 revolving line of credit facility with a bank ("the LoC"). Advances on the LoC bear interest of 9.9%, and monthly payments representing principal and interest payments are required to be paid each month.

The line of credit is unsecured; however, the bank holds the right of setoff and can deduct the balance due from JQOP's checking account held with the bank. The LoC is renewable annually. There was no outstanding balance on the LoC at June 30, 2019. Outstanding balance on the LoC as of June 30, 2018 was 7,384.

Note 12 - Cash Flows Information

Cash paid for interest was \$523 and \$50 for the years ended June 30, 2019 and 2018, respectively.

Note 13 - New Accounting Pronouncement

In June 2018, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update ASU No. 2018-08, *Clarifying the scope and the Accounting guidance for contributions received and contributions made*, which is intended to clarify the accounting guidance for contributions received and contributions made. The amendments in this ASU should assist entities in evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions within the scope of Topic 958, Notfor-Profit Entities, or as exchange (reciprocal) transactions subject to other guidance. For the Organization, the ASU will be effective for the year ending June 30, 2020.

On February 2016, FASB issued ASU No. 2016-02, *Leases* (Topic 842). This new standard is intended to improve financial reporting about leasing transactions by requiring entities that lease assets to recognize on their balance sheet the assets and liabilities for the rights and obligations created by those leases, and to provide additional disclosures regarding the leases. Leases with terms (as defined in the ASU) of twelve months or less are not required to be reflected on an entity's balance sheet. For the Organization, the ASU will be effective for the year ending June 30, 2021.

Note 14 - Operations

In July 2018 the Organization's Executive Director resigned her position to pursuit another career opportunity. An internal candidate has assumed the Executive Director's position on a permanent basis.

Notes to Financial Statements

For the Year Ended June 30, 2019

(with summarized comparative totals for the year ended June 30, 2018)

Note 15 - Summarized Comparative Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2018, from which the summarized information was derived.

Note 16 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet dates, comprised the following:

		2019
Cash and cash equivalents	\$	7,316
Accounts receivable		16,577
Total financial assets	\$	23,893
Amounts not available to be used within one year: Funds held with purpose or time restrictions	_	
Total financial assets available to meet cash needs for general expenditures within one year	\$	23,893

The Organization manages its liquidity by developing and adopting annual and monthly operating budgets that provide sufficient funds for general expenditures in meeting its liabilities and other obligations. As part of its liquidity management, the Organization has a policy to structure its financial assets to be available as its general expenditure, liabilities and other obligations come due.

Note 17 - Reclassifications

Certain amounts in the 2018 financial statements have been reclassified to conform to the current year's presentation.

Note 18 - Subsequent Events

Subsequent events have been evaluated through, April 17, 2020 which is the date the financial statements were available to be issued.